

CLASS DOJO COMMUNICATION POLICY



Colleagues at school have found the use of Class Dojo to communicate with parents and carers an increasingly invaluable tool. It is especially useful for the following purposes:

- Sharing good work
- Sending pictures
- Learning a bit more about childrens' life away from school
- Sharing messages and updates about trips etc
- Letting parents/carers know about homework

Feedback from those parents and carers who use the app has been universally positive as they report they feel much more connected to their child's life in school and are therefore more able to support their learning at home.

Our aim is for all colleagues to use Class Dojo to communicate with parents and carers so it is important to establish some expectations surrounding how the app will be used, both in school and at home. When using Class Dojo, please remember the following:

- Class Dojo should not be used to report a child's absence or to send information about appointments. This information should always be sent to the school office.
- Please keep your messages to a minimum. Remember, there are many parents and carers attached to each class but only one teacher.
- Wherever possible, please restrict your messages to the hours of 7.30am-6pm.
- Please be patient. Teachers will respond to messages at their earliest convenience as they will be teaching throughout the day and may be in meetings before or after school.
- Do not use Dojo for anything urgent or confidential, please contact the school office directly.
- If you are unhappy with any aspect of your child's school life, please communicate this through more formal channels, for example, you can call the school office to make an appointment to meet your child's teacher.